



# VIC Update

January – June 2014

## RECENT HIGHLIGHTS

- In January 2014, Rithy, CR, signed a partnership agreement with Liliane Fonds Regional Coordination Team in Vietnam for a project to support children and young people with disabilities education from January 23, 2014, to June 30, 2015.
- From February 17-19, IC/VIC CFO, Ms. Nain Anderson, visited Cambodia. The visit focused on meeting with prospective law and accounting firms to solicit bids for helping set up a local NGO.
- On March 17, Sophorny, Finance Manager, attended a mandatory training on Australian policy in relation to fraud awareness conducted by AusAID at the Australian Embassy. All recipients of Australian Aid funds were required to attend to promote a better understanding of the policies.
- From March 25-28, VIC, in collaboration with Cambodian Physiotherapist Association (CPTA) conducted training on "Manual Therapy Training on Lumbar and Thoracic Spine" at VIC.
- VIC, in cooperation with the POs and PT of the Handicap en Liberte Association, provided a presentation on Spinal Cord Injury Management and Club Foot Management.
- On June 4, three student visual anthropologists from California State University, Long Beach took film of activities at the Physical Therapy, Prosthetic & Orthotic, and Wheelchair Workshop and interviewed Mr. Song Sit, Senior Program Manager of VIC, about Landmine Victims and amputee musicians.
- From June 25-26, VIC, in collaboration with Cambodian Physical Therapy Association (CPTA), conducted training on Pilates Movement Techniques and Occupational Therapy for Upper Limb Prosthetic Rehabilitation.

## CEO Visits VIC Projects

From April 7-11, 2014, Ms. Catalina Serna Valencia, CEO/Executive Director of IC/VIC visited the Cambodia program. During her visit, Catalina, Rithy and Song Sit had meetings with USAID mission Democracy and Governance Officer, Ms. Dhulce-Janice McGuire, in Phnom Penh to give updated information on the VIC programs and the VIC plan to transfer from INGO to LNGO. VIC was informed about the Annual Program Statement (APS) for all LNGOs in Cambodia and that VIC should submit a proposal for the next USAID funding. Catalina, Rithy, and Song Sit also had a meeting with Persons with Disabilities

Foundation (PWDF) to exchange information over the support to the three centers and VIC raised some concerns related to supplies in 2014.

Catalina had a meeting with the senior management team and financial staff from all project sites to train on the financial system management of IC-VIC. She presented and explained the accounting system including accounting cycle, income, expense, accrual account, cash based accounting, matching principle, interest account, distributing costs, allowable cost, allocable costs, reasonable costs and chart of accounts.

## LNGO Registration Update

VIC has been advised by our main donor, USAID, to register as a local NGO, so that we can apply or receive funding from our local USAID office in Cambodia and other local donors.

VIC has worked really hard over the last six months to accomplish this goal which should be completed successfully by the end of August.

There are eight steps to becoming an LNGO in Cambodia. Several of the initial steps were completed quickly as VIC decided to retain its name and already had a clearly established mission and goal.

For the accounting system, VIC has decided to use QuickBooks and an accrual system. VIC chose PriceWaterhouseCoopers Cambodia as their audit firm. PWC will begin work in August 2014. They will ensure VIC's financial procedures are in compliance

with USAID guidelines, rules, and regulations.

The law firm Sciaroni and Associates was also hired to guide VIC through the registration process. The bylaws were created and approved by the Board of Directors, who met for the first time in May. This has enabled VIC to submit the registration paperwork to the appropriate Ministry for approval. Once given, VIC has already drafted a Concept Note for funding from USAID.



New VIC logo